



William Hildyard Church of England  
Primary & Nursery School PTA

**Minutes of General Meeting  
Held on Monday 22nd April 2024  
7.25 pm at the Green School**

Item	Action
<p><b>Present:</b> Kirsty Mitchell (Chair), Amanda Vickers (Treasurer), Claire McLelland, Philippa Simpson, Joan Rear, Joanne Fowler</p> <p><b>Apologies Received:</b> Laura Martin (Executive Headteacher), Rebecca Pasqualino, Kim Smith</p>	
<p><b>Minutes of Committee Meeting held on Tuesday 20<sup>th</sup> February 2024:</b> Agreed as a true record of the meeting.</p>	
<p><b>Past Events:</b> <b>Mothering Sunday Gift Stall – Friday 8<sup>th</sup> March 2024</b> Most gifts now used up, so will need to buy more for next year. Raised £330.</p> <p><b>Bag2School Clothing Collection-Thursdays 14<sup>th</sup> March</b> Raised £64.</p> <p><b>Bake Sale – Friday 19<sup>th</sup> April 2024 at 3.15pm</b> Very busy. Lots of donations of cakes. Took about an hour in all including setting up and packing away. Raised £225. Definitely an event to repeat in the future.</p>	
<p><b>Forthcoming Events:</b> <b>Spring Fayre-Wednesday 22<sup>nd</sup> May from 3.15-4.30pm</b> Need a drainpipe for Splat the Rat. Donation week will be the week commencing Tuesday 7<sup>th</sup> May. Trolleys will be put out in playground. Kirsty will do posters for donation week and the Fayre itself. Joan will do a stall.</p> <p><b>Sport's Day Refreshments – Friday 7<sup>th</sup> June 2024</b></p>	Kirsty
<p><b>Future Events:</b> <b>Marvellous Men Gift Stall – Friday 14<sup>th</sup> June 2024</b> Kirsty will check stock.</p> <p><b>Summer Raffle – to be launched Monday 17<sup>th</sup> June; drawn on Friday 5<sup>th</sup> July</b> Philippa will organise.</p> <p><b>Bag2School Clothing Collection - Wednesday 10<sup>th</sup> July 2024</b> Plastic bags have been ordered to be sent to school unless cancelled. Joanne will pass over all her Secretary information including posters for Bag2School. New dates need to be booked in for next year.</p> <p><b>July Disco &amp; Y6 Leaver's Fish &amp; Chips-Thursdays 18<sup>th</sup> July 2024</b> Joanne will organise fish and chips and buy some ketchup, which can be claimed back from PTA. Autograph books will be ordered again for the Y6 leavers' presents. Amanda will organise. Joanne will get a list of Y6 first names for Amanda. Joanne will ask for Y6 parent helpers for Leaver's Disco.</p>	Kirsty Philippa Amanda/Kirsty Joanne/Amanda

<p><b>Deepings Fun Day stall - Sunday 7<sup>th</sup> July</b>  <b>Raft Race stall-Sunday 4<sup>th</sup> August</b>  Due to other commitments, Amanda and Kirsty are unable to run these this year.</p>	
<p><b>Other Matters:</b>  <b>Mud Kitchen for Y1 &amp; Y2</b>  Not purchased yet. The teachers are still investigating this.</p> <p><b>PTA Newsletter</b>  Kirsty will write a Spring newsletter next week.</p> <p><b>Tea Towels</b>  These can be put out on sale at the Spring Fayre.</p> <p><b>Environment Area Update</b>  Joanne has been trying to organise some helpers to tidy up the Environment Area and the Forest School leaders have asked if anyone is available to help tidy up Forest School. The date of 27<sup>th</sup> April has now been cancelled as the Rotary Club are unable to attend due to being at a conference and they will not have any funds available until May. Joanne has got the details of several parents who have paid community help days through their companies and she is waiting to hear back from some of the parents and is trying to find some dates that most people can do. She needs confirmation that these dates are acceptable with school. Volunteers will need to be supervised by a DBS checked member of staff or governor and use the toilets at Tesco. Therefore, Forest School staff will supervise in the morning and Joanne will supervise in the afternoon. Mrs Blackler has offered to cook jacket potatoes on the fire for lunch. Ian Davies is contacting someone (Rev William Booker) who can help with planting for the sensory garden. Joanne is waiting to hear from Rotary as to what resources and equipment they could provide. The committee agreed to fund the most urgent repairs such as the decking and shed roof. Men In Sheds are mending Mrs Griffiths' story chair and a wooden bench from the Environment Area. Amanda's dad can bring a pressure washer for the decking. Joanne will see if she can get any financial help from Wickes or Branch Bros.</p> <p><b>Staff Resource Requests</b>  Speaker for music during PE lessons-not agreed.  IPad stand-not agreed.  History timeline wall-need a quote.  Air fryer-not agreed.  Bandstand flooring replaced-could be done on the Forest School/Environment Area help days. This space could then be used again.  Class Reading Area resources- eg. Beanbags. Would these be for all classes? (Can all classrooms fit a reading area in?) Library is not able to be used for parents to borrow books with their children at the moment. When will this be accessible? Amanda and Philippa would be happy to tidy up the library during the school day.  Hinduism resources-the kit suggested seemed expensive. Amanda and Kirsty will see if they can source cheaper alternatives, but committee was happy to fund in principle.</p> <p><b>Timing of PTA meetings</b></p>	<p>Kirsty</p> <p>Joanne</p>

<p>A discussion was held regarding the timing of meetings. It has been suggested to hold the meetings straight after school with any children staying in EYFS with a member of staff watching a film. This should enable staff members to attend. This will be trialled during the next academic year.</p>	
<p><b>Treasurers Report: Accounts &amp; Expenditure:</b> As AGM.</p>	
<p><b>Any Other Business:</b></p> <p>Hold Frozen Fridays (sell ice creams and ice lollies) in the summer term.</p>	
<p><b>Date &amp; Time of Next Meeting: Committee Meeting. Tuesday 11<sup>th</sup> June at The Vine at 7.30pm.</b></p>	
<p><b>Meeting closed</b> at 8.15pm.</p>	